



**Innovative  
Education  
Management**



## **IEM Charter Schools**

### **Title I, Part A**

#### **Parent and Family Engagement Policy**

IEM Charter Schools with parents and family have jointly developed, mutually agreed upon, and provided to the parents of children a written parent and family engagement policy (ESSA Section 1116[a]-c).

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (ESSA Section 1116[a][2]):

The purpose of this policy is to outline how parents and the school, along with school staff, will share the responsibility for improved academic achievement and the means by which the schools and parents will build and develop a partnership that will help children achieve academic success in our independent study school. All parents with children enrolled in IEM Charter Schools have the opportunity to volunteer their time to serve on the parent council, provide feedback in a variety of ways, and to plan educational school activities.

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

IEM Charter Schools have developed this written Title I Parent and Family Engagement Policy with input and participation from stakeholders through:

- Community meetings
- Parent Advisory Committee
- ELAC meetings
- Annual Title I / LCAP meetings
- Advisory Council meetings
- Stakeholder surveys

The policy is updated annually or when needed to be compliant with state or federal regulations and laws. IEM Charter Schools are schools of choice where parents may choose to enroll or disenroll their children at any time. Parents are significantly involved in the education of their children in our school model.

Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of the schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

IEM Charter Schools facilitate learning opportunities with a variety of community partners, to help connect students to their local community. To assist and build the capacity of planning and implementing effective parent and family involvement and meaningful consultation with stakeholders, IEM Charter Schools participates in and offers:

- Parent trainings and webinars
- Communications Department
- School-parent Compact
- Local Control Accountability Plan
- Consultation with Community Partners (e.g., CalWORKs, Youth for Change)

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Section 1116[a][2][C]):

Parent and family engagement activities for programs, including English Learners, Homeless Children, Foster Youth, and Special Education are coordinated with those offered through Title 1, Part A, and the Local Control Accountability Plan. Each student in these subgroups is provided, in consultation with their parents/guardians, a personalized student success plan.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]); Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

An annual evaluation of the content and effectiveness of this Parent Family Engagement Policy will be conducted through stakeholder input meetings and surveys including the involvement of parents. This takes place as part of our LCAP (local control and accountability plan). The evaluation will include identifying barriers to greater participation by parents in parental involvement activities. Findings from the evaluation will be used to design strategies for more effective parental involvement, and the policy will be reviewed and revised, if necessary. This will be accomplished through:

- Community meetings
- Parent Advisory Committee
- ELAC meetings
- Annual Title I / LCAP meetings
- Advisory Council meetings
- Stakeholder surveys

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to design evidence based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

Findings will be used to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy through:

- Parent education webinars provided by school staff and local community providers
- The use of multiple methods of communication (emails, website, social media) to promote participation
- Continued Parent Advisory and English Learner Advisory Committee meetings
- Stakeholder survey results to improve outcomes
- Maintenance of a school website with current resources available to parents to support them in working with their children's academic, social, and emotional needs
- Promoting the awareness and skills of teachers and staff in reaching out to, communicating with, and working with parents as equal partners

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, amending and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]); Describe how parents and family members of participating children in Title I, Part A programs are

involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1-3]):

Through the use of stakeholder surveys and parent council and English Learner Advisory Committee meetings, input is gathered relating to the use of federal funds to support evidence-based strategies to increase student achievement. A number of data sources are shared to help develop, revise, review, and amend the parent and family engagement policy as needed. Additionally, parents are involved in the activities of the school through ongoing meetings with their child's teacher of record and in determining appropriate educational offerings for the needs of their individual child.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]); Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

The school offers an annual, virtual Title I meeting to inform parents of the requirements of the Title I program and the school's participation as well as the parents' rights to be involved. Parents are sent a notice of the Title I meeting, or similar event where the Title I program will be presented, with dates and times of those meetings. It is held at a convenient time, and may include a presentation of the Title I program, the parent family engagement policy, the school-parent compact, and the school-wide plan (LCAP). Parents are given opportunities throughout the meeting to ask clarifying questions or make suggestions. Highlights of the plan and program are shared with parents at a variety of stakeholder meetings with ample opportunity for feedback.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

IEM Charter Schools involve parents of Title I students in an ongoing, organized, and timely way, in the planning, review, and improvement of the school's Title I programs and the Parent and Family Engagement Policy. This is accomplished through:

- Community meetings
- Parent Advisory Committee
- ELAC meetings
- Annual Title I / LCAP meetings
- Advisory Council meetings
- Stakeholder surveys
- Parent manual; posted policies on website
- Email communication with parents of Title I students

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA Section 1116[c][4][A-C])

IEM Charter Schools provide parents of Title I students with an explanation of the curriculum in use at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through the following:

- School/curriculum website
- Ongoing email communications
- Parent/guardian trainings and webinars
- Sharing of state content standards
- Parent manual
- Individualized and ongoing meetings with the teacher of record

Describe how the schoolwide program plan, ESSA Section 1114(b) is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

If requested by parents of Title I students, IEM Charter Schools provides opportunities for meetings that allow parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. This is accomplished through:

- Virtual meetings
- LCAP stakeholder meetings
- Parent Advisory Committee
- Ongoing meetings with the teacher of record
- Direct email access to school administration
- A parent community social media group to ask questions and make recommendations

IEM Charter Schools Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on September 29, 2021. The School will make the policy available to all parents and family members of participating Title I, Part A students annually.

Burke Wallace  
Executive Director of Academics

**Name and Title of Authorized Official**

9/29/21

**Date**

**Policy Adopted: September 29, 2021**